

Child Safety Reporting Guidelines

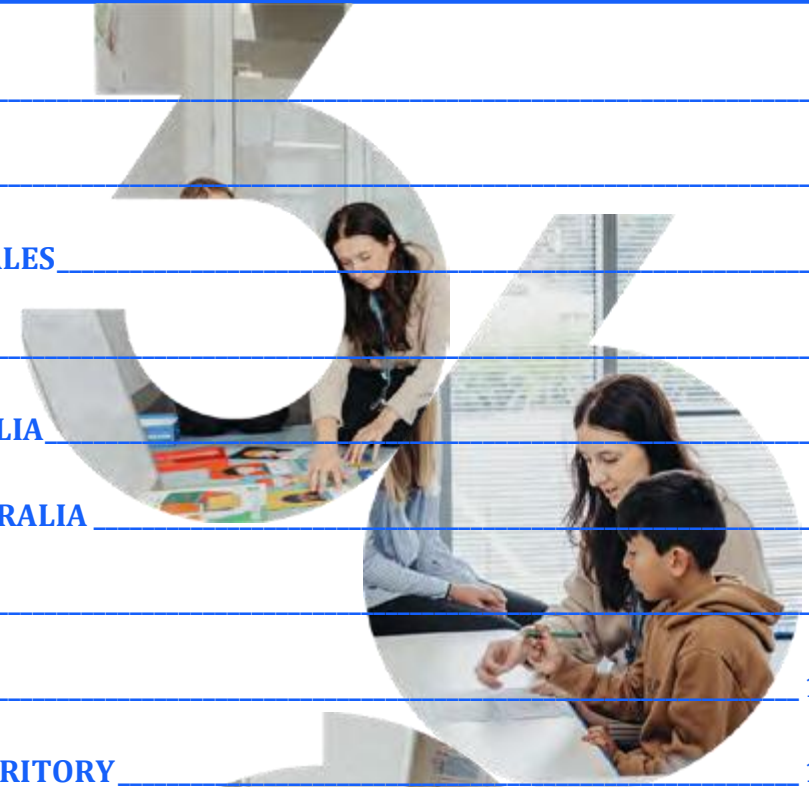


Your Allied Health Partner
Across Australia

National 360

National 360

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National 360

General Guidelines

1. Training & Education

- a. All Clinical staff that work at National 360 are required to have a Working with Children Check (WWCC) for the state and/or territories where they provide clinical services.
 - i. For staff that provide services across different geographical locations, they are required to complete relevant WWCC as outlined in [Working With Children Polices and Procedures](#)
- b. All Clinical staff receive mandatory training “Child Safety” on during induction via LMS system efront
- c. All Clinical staff must complete manual refresher training “Child Safety” via LMS system efront. Refresher training takes place annually.
- d. Some states provide external child safety training for professionals working in early childhood settings and schools. Staff residing in these states are recommended to complete the relevant training. Please note that some schools may request a certificate of completion as a mandatory requirement for school entry.
 - Vic: PROTECT: <https://training.infosharing.vic.gov.au/login/index.php?loginredirect=1>
 - TAS: Safeguarding training: <https://decyp-safeguarding.mygo1.com/signup/email>
 - SA: **Fundamentals course: Responding to Risks of Harm, Abuse and Neglect – Education and Care**
<https://www.plink.sa.edu.au/ilp/pages/login.jsf?faces-redirect=true>
 - WA: Mandatory Reporter Training:
https://moodle.communities.wa.gov.au/file.php/1/PublicCourses/Mandatory_Reporter_Training/story.html

You will be required to create accounts to access the available trainings.

2. Clinicians should follow National 360 Incident and Near Miss Policy and Procedure to support reporting any Child Safety Matter. This includes:

- a. If an immediate risk or emergency – contact 000
- b. If they have an identified concern or disclose of information:
 - i. Contact their Team Leader as soon as possible after the event
 - ii. Review with their Team Leader to decide if a report is required (see state specific information on tables below)
 1. Complete clinical documentation as per National 360 Documentation Policy
 - iii. If a report is required:
 1. Complete Child Safety Reporting requirements relevant in their state
 2. Complete a National 360 Incident Report

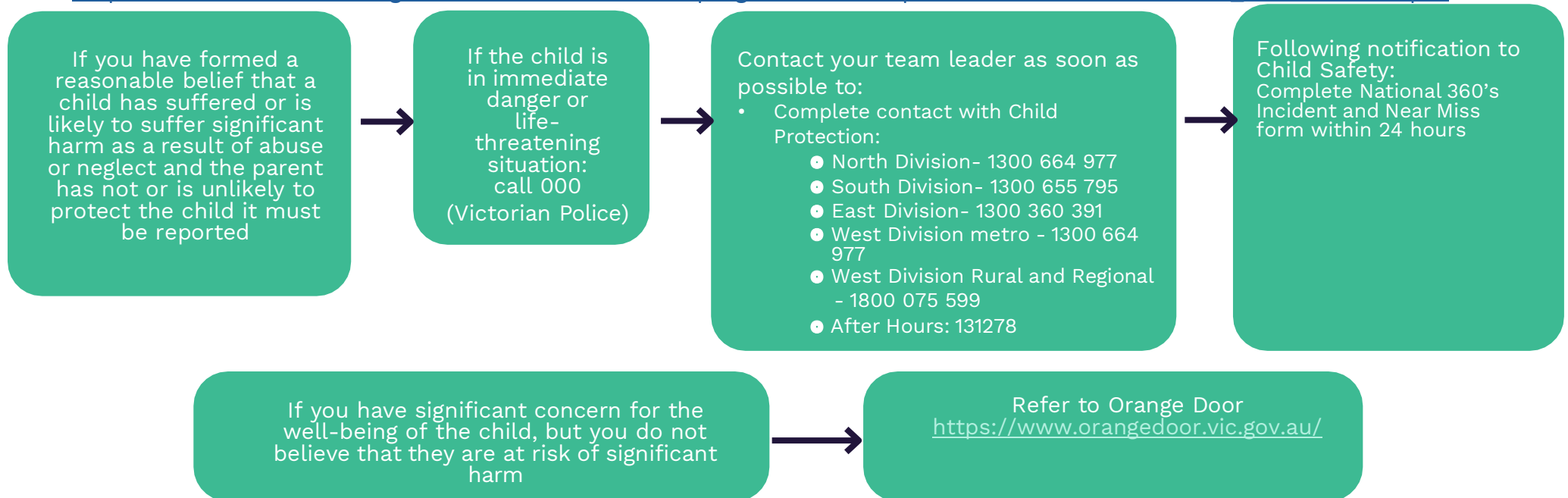
National 360

Reporting Incidents of Harm or Suspected Harm to Children in Victoria

Important Information:

- State Legislation:
 - Child Wellbeing and Safety Act 2005 (VIC)
 - Children, Youth and Families Act 2005 (VIC)
- National 360 is a Mandatory Reporter.
- All clinicians are required to report incidents of harm or suspected harm
 - Failure to disclose sexual abuse is a criminal offence
- Relates to all children under the age of 18 years residing in Victoria
- *“Protect – Identifying and Responding to All Forms of Abuse in Victorian Schools” can be used to support identification of harm or suspected harm*

https://www.education.vic.gov.au/Documents/about/programs/health/protect/ChildSafeStandard5_SchoolsGuide.pdf



National 360

Reporting Incidents of Harm or Suspected Harm to Children in New South Wales

Important Information:

- State Legislation:
 - Children and Young Persons (Care and Protection) Act 1998
- National 360 is a Mandatory Reporter:
 - All clinicians are required to report incident of harm or suspected harm
 - if a child is zero to 15 years and at risk of significant harm,
 - BUT it is not mandatory to make a report if it is an unborn child or a young person aged 16 to 17.
 - Failure to report as per above is a criminal offence
- Relates to all children under the age of 18 years residing in New South Wales
- Use the Mandatory Reporter Guide (MRG) to support decision making on reporting <https://dcj.nsw.gov.au/children-and-families/protecting-our-kids/mandatory-reporters/mandatory-reporters--what-to-report-and-when/the-mandatory-reporter-guide--mrg-.html>
- National 360 requires staff to report on incidents relating to children aged 16-18 years to review need for NDIS Mandatory Reporting requirements of participants – Following Incident and Near Miss Policy and Procedure



National 360

Reporting Incidents of Harm or Suspected Harm to Children in Queensland

Important Information:

- State Legislation:
 - Child Protection Act 1999 (QLD)
 - Child Protection (Offender Reporting) and Other Legislation Amendment Act 2017 (QLD)
 - Child Protection Reform Amendment Act 2014 (QLD)
 - Child Protection Reform Amendment Act 2017 (QLD)
 - Working with Children (Risk Management and Screening) Act 2000 (QLD)
 - Working with Children (Risk Management and Screening) Regulation 2011 (QLD)
 - Health Practitioner Regulation National Law Act 2009 (QLD)
- National 360 is a Mandatory Reporter:
 - All clinicians are mandated to report incident of harm or suspected harm
 - Failure to report as per above is a criminal offence
- Relates to all children under the age of 18 years residing in Queensland
- Use the Department of Children, Youth Justice and Multi-cultural affairs website to support decision making
<https://www.cyjma.qld.gov.au/protecting-children/reporting-child-abuse>

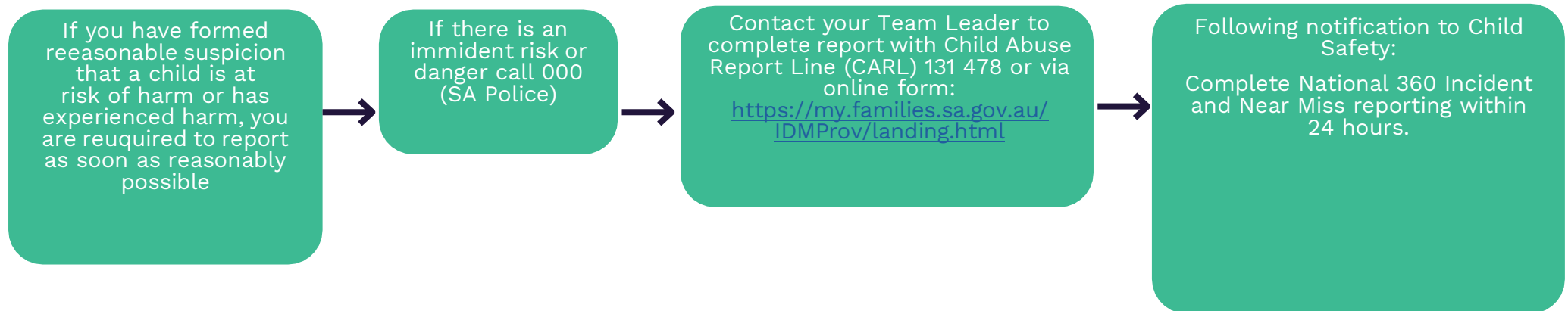


National 360

Reporting Incidents of Harm or Suspected Harm to Children in South Australia

Important Information:

- State Legislation:
 - Children and Young People (Safety) Act 2017
 - The Child Safety (Prohibited Persons) Act 2016
 - Criminal Law Consolidation Act (Section 64A and 65)
- National 360 is a Mandatory Reporter:
 - All clinicians are mandated to report incidents of harm or suspected harm
 - Failure to report as per above is a criminal offence
- Relates to all children under the age of 18 years residing in South Australia
- Use the Child Protection website to support decision making
<https://www.childprotection.sa.gov.au/reporting-child-abuse>



National 360

Reporting Incidents of Harm or Suspected Harm to Children in Western Australia

Important Information:

- State Legislation: Children and Community Services Act 2004 (the Act)
- National 360 is a Mandatory Reporter:
 - All clinicians are mandated to report incidents of harm or suspected harm
 - Failure to report as per above is a criminal offence
- Relates to all children in Western Australia under the age of 18 years
- Use the Child Protection website to support decision making Department of Communities – Child Protection and Family Support:

<https://www.wa.gov.au/organisation/departments-of-communities/child-protection>



National 360

Reporting Incidents of Harm or Suspected Harm to Children in Tasmania

Important Information:

- State Legislation:
 - *Family Violence Act 2004*
 - Children, Young Persons and their Family Act 1997 (TAS)
 - Criminal Code Act 1924 (TAS)
 - Work with Vulnerable People Act 2013 (TAS)
 - Personal Information Protection Act 2004 (TAS)
- National 360 is a Mandatory Reporter:
 - All clinicians are mandated to report incident of harm or suspected harm
 - Failure to report as per above is a criminal offence
- Relates to all children under the age of 18 years residing in Tasmania
- Use the Child Protection website to support decision making Department for Education, Children and Young People:
<https://www.decyp.tas.gov.au/children/child-safety-service/reporting-concerns/>



National 360

Reporting Incidents of Harm or Suspected Harm to Children in ACT

Important Information:

- National 360 is a Mandatory Reporter:
 - All clinicians are mandated to report incident of harm or suspected harm
 - Failure to report as per above is a criminal offence
- Relates to all children under the age of 18 years residing in ACT
- Use the Child Protection website to support decision making Child and Youth Protection Services website :
<https://www.act.gov.au/community/child-protection-and-youth-justice/report-risk-of-significant-harm-to-a-child>



National 360

Reporting Incidents of Harm or Suspected Harm to Children in Northern Territory

Important Information:

- State Legislation:
 - Care and Protection of Children Act 2007.
 - Criminal Code Act 1983 (NT)
 - Care and Protection of Children Act 2007 (NT)
- National 360 is a Mandatory Reporter:
 - All clinicians are mandated to report incident of harm or suspected harm
 - Failure to report as per above is a criminal offence
- Relates to all children in the Northern Territory as follows:
 - has suffered, or is likely to suffer, harm or exploitation
 - aged less than 14 years has been or is likely to be a victim of a sexual offence
 - aged less than 14 years is, or is likely to be, sexually active even if that child's parent is aware of the situation
 - over the age of 16 years and in a special care relationship has been, or is likely to be, a victim of an offence according to the Criminal Code Act
 - is exposed to domestic and family violence
 - has been or is likely to be a victim of criminal or sexual offences, including sexual misconduct against a student by a co-worker or colleague.
- Use the Child Protection website to support decision making Department of Territory Families, Housing and Communities: <https://tfhc.nt.gov.au/children-and-families/care-services/get-help-reporting-a-concern>

If you know, believe or suspect that a child is at risk (as identified above) you must report



If there is an imminent risk or danger call 000 (NT Police)



Contact your Team Leader to complete report Child Protection Hotline on 18700 700 250 (24/7)



Following notification to Child Safety: Complete National 360 Incident and Near Miss reporting within 24 hours.